



TEAM HANDBOOK
2011-2012

ABOUT THE *KANSAS CITY ILLUSION* SYNCHRONIZED SKATING TEAMS

The original Line Creek Synchronized team was formed in 1998 and was named Go Figure. At that time we had only 1 team of 10 skaters. Since then we have grown into 3 teams of various levels and ages. These teams compete under the Ice Skating Institute (ISI) as well as the United States Figure Skating (USFS) systems.

LINE CREEK TEAM PHILOSOPHY

The coaching staff, team management, athletes and parents of the Line Creek Synchronized Skating Teams promote fun and sportsmanship while teaching the skills of Synchronized Skating. We believe that a primary value of team sports is the opportunity for self development.

COACHING STAFF

Amy Fankhauser, Shannon Edwards, Jamie Lawrence

TEAM MANAGEMENT

Director of Synchronized Skating – Amy Fankhauser
Line Creek FSC Synchronized Skating liaison – Tricia DeCamp
Synchronized Skating committee chairman – Tricia DeCamp
Synchronized Skating committee assistant chairman –
Treasurer –Becky Main
Fundraising Chairman –
Fundraising Treasurer –
Travel Manager –
Youth Formation Team Manager(s) –
Pre Juvenile Team Manager(s) – Cynthia Blair
Open Juvenile Team Manager(s) Maggie Graham, Rheta Williams

COACHES PROMISE

We, the coaching staff of the Kansas city Illusion Synchronized Skating Teams, promise to make decisions, to the best of our ability, for the benefit of our teams as a whole. We will promote self confidence, sportsmanship and team work and will make every reasonable effort to ensure the success of the team.

GENERAL ATTENDANCE POLICIES

- Attendance at all scheduled practices is mandatory for all team members.
- Skaters will not be excused from any regularly scheduled practices two weeks prior to a performance. **If a practice is missed during this time, the skater may not be allowed to participate in the event or may be assigned alternate status. Any skater who misses the last practice prior to a performance should expect to perform the duties of an alternate.** Exceptions are at the discretion of the team coach.
- In the event that a skater is unable to attend any practice, the coach must be notified in writing before the absence.
- In the event of an injury, the skater must attend practice and watch from the side (“sideline” the practice) so that they will be aware of any changes to the program.
- In the case of illness, parents should use their judgment.
- A skater who sidelines a rehearsal will not be counted absent. However, any skater who sidelines any portion of more than 2 consecutive practices must provide a doctors note.
- If a skater arrives on the ice or for off ice conditioning/practice more than 10 minutes after practice starts or leaves more than 10 minutes early it will count as one half absence.
- Skaters who are assigned to alternate status are expected to attend all practices as well as the performance.
- Any skater who is aware that they will miss a performance must notify the team coach at least 60 days prior to the performance.
- Any attendance concerns will be addressed individually by the team coach.

CRITERIA FOR COMPETITION ROSTER

Occasionally it may be necessary to assign a skater or skaters to alternate status for a performance. This decision will be made four weeks prior to the performance by the team coaching staff, and will be based on the following criteria:

1. Practice attendance
2. Attitude and Behavior
3. Knowledge of the program and ability to perform

Skaters assigned to alternate status will be expected to attend the performance with the team.

COMPETITIONS AND EXHIBITIONS

- When transportation is provided, all skaters **must** travel to the performance as a team.
- All skaters **must** stay in the designated team hotel unless otherwise directed.
- All skaters are required to wear specified dress, tights, makeup , and accessories
- Skaters must wear assigned team jacket and black pants & black shirt to and from the competition / exhibition rink unless otherwise directed.
- Skaters must not wear underwear with the competition or practice dress. If the skater has an issue with this policy, it should be discussed with the team coach.
- Fingernails must be kept trimmed to an average length and no polish or neutral colored polish worn.
- Jewelry and gloves must not be worn to practices, competitions or exhibitions.
- Hair should be worn as announced. No hairpins are allowed.
- Skaters, parents, coaches and team management will, at all times, be kind and show respect to members of their own team as well as members of other teams. *Kansas City Illusion* team members are to exemplify good sportsmanship.
- Inappropriate pictures or postings on any online source (facebook, twitter, My Space, etc) may be cause for dismissal from the team
- Foul language is prohibited.
- All competitions and exhibitions are mandatory for the designated skaters unless otherwise specified by the team coach.

PAYMENT POLICIES

- The total season expenses for each team are estimated in July and divided equally among team members. This fee may be paid in one lump sum or in monthly installments.
- If paid in installments, the monthly fees are due by the first practice of each month and are considered late after the 15th of the month. A \$15.00 late fee may be assessed after this date.

- Any skater who has not paid the monthly dues by the 15th of each month will not be allowed on the ice until payment or is made or a payment plan is agreed upon. Skaters who are over 2 months late with their payments may not be allowed to participate in a performance until their account is made current.
- The registration fee is non- refundable.
- Any skater whose position is terminated prior to November 1, 2010 will not be responsible for the remainder of their season fees. **If a skater's position is terminated after November 1, 2010, they will be held responsible for the remainder of the entire season's fees.**
- All skaters must be current members of ISI, USFS and the Line Creek Figure Skating Club. Each skater is responsible for paying the yearly fees for these memberships.

YOUTH FORMATION TEAM POLICIES

- No more than 7 unexcused practices missed per season
- Must take a minimum of 1 additional skating class per week (private lesson or group class)
- Test / Age requirements
 - ISI Beta test passed by July 1, 2011.
- Travel to 2-3 in state competitions and possibly 1 out of state competition each season.

PRE-JUVENILE AND OPEN JUVENILE TEAM POLICIES

- No more than a total of 5 missed practices each season (excused or unexcused)
- Skate a minimum of 1 additional hour each week
- Test / Age requirements
 - Pre Juvenile Team: Preliminary Field Moves test passed by Sept 1, 2011. Pre Juvenile Field Moves test passed by Nov. 1, 2011.
 - Open Juvenile Team: 13 years of age or over as of July 1, 2011. Juvenile Field Moves passed by Sept. 1, 2011. Intermediate Field Moves passed by Nov. 1.2011.
- Travel to 3-4 out of state competitions and 2-3 in state per season.

Please sign and keep the top half of this page for your own records.

I have read and agree to the policies stated in this handbook set forth by the Kansas City Illusion Synchronized Skating Teams.

(parent or guardian)

(date)

(skater)

(date)

Please sign and return the bottom half of this page to the team manager by Sept 20, 2011.

I have read and agree to the policies stated in this handbook set forth by the Kansas City Illusion Synchronized Skating Teams.

(parent or guardian)

(date)

(skater)

(date)

**KANSAS CITY ILLUSION SYNCHRONIZED SKATING TEAMS
SKATERS AND PARENTS TEAM CONTRACT**

**Please sign and return with the registration fee to your team manager by
September 20, 2011.**

- 1) I agree to follow all of the team policies and regulations set forth by the Kansas City Illusion Synchronized Skating Teams and explained in the current team handbook.
- 2) When representing the Line Creek Figure Skating Club and teams, I will at all times exemplify good sportsmanship.
- 3) I will treat my fellow teammates, coaches, team management, parents and others with respect.
- 4) I will support and respect the coaches and the decisions that they make.
- 5) If a problem or question should arise, I will discuss it with the proper authority (coaches or team management) and not the parents in the lobby.
- 6) I understand that being a member of a team is different than being a single skater. Decisions will be made in the best interest of the team as a whole. Some individual decision making authority may need to be yielded in the best interest of the team.
- 7) I will pay my team fees in a timely manner.

(Skater)

(date)

(Parent / Guardian)

(date)

SKATER INFORMATION SHEET

Please return to Team Manager before Sept 20, 2011

Name _____

Age (as of July 1, 2011) _____ DOB _____

ISI Number _____ Expiration _____

USFS Number _____

Skating Test Level (ISI) _____ date passed _____

Skating Test Level (USFS Field Moves) _____ date passed _____

Address _____
Street address City State Zip

Phone (daytime) _____ (evening) _____ (cell) _____

Parents / Guardian Name _____

Parent / Guardian email address _____

Skaters email address (if applicable) _____

Emergency Contact _____ Relationship to skater _____

Emergency Contact phone number _____